



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO
MARINIG SOUTH ELEMENTARY SCHOOL
PUROK 5 BRGY. MARINIG, CABUYAO CITY, LAGUNA

July 13, 2023

School Memorandum:


No. _____ s. 2023

4th QUARTER STATE OF THE SCHOOL ADDRESS AND CARD GIVING

To: All School Teaching,
Non-Teaching Personnel,
Parents, and Stakeholders

1. Under DO No. 34 s, 2022 (49) School Calendar, and Activities for the School Year 2022-2023, Schools may opt to conduct in-person, online, or hybrid orientation at the beginning of the school year to orient stakeholders on the vision, mission, and core values of DepEd, as well as the curriculum, other ancillary services that support the learners' development, and added initiatives that may produce better learning among students. Public schools are required to conduct a year-end General Assembly at the start of the school year, midway through the year, and at the end of the school year to present the School Report Cards (SRC) and consult the assembly on how to better achieve the vision, goals, and objectives of all stakeholders; this office hereby informs all teaching, non-teaching personnel, and stakeholders on the conduct of 4th Quarter State of the School Address (SOSA) on July 14, Friday at 9:00 am in the school-covered court.
2. The activity aims to
 - a. Update of School Achievements and performance in access, Quality, Equity, and Well-being;
 - b. Orient parents on the National Learning Camp (NLC)
3. See enclosure for Program Management Team
4. All teachers are required to attend the activity. Parents are invited to join the said event.
5. For queries and concerns, you may contact Princess Glorie R. Sanchez at princessglorie.sanchez@deped.gov.ph or Emmanuel B. Cerda, Principal II at emmanuel.cerda@deped.gov.ph
6. Wide and immediate dissemination of this memorandum is highly desired.

Enclosure: As Stated
Reference: DO No. 34 s, 2022
To be indicated in the Perpetual Index
Under the following subjects


EMMANUEL B. CERDA
Principal II

ASSEMBLY MEETINGS

PGRS/SM 4th Quarter State of the School Address and Card Giving

____ July 13, 2023



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Enclosure 1

4th QUARTER STATE OF THE SCHOOL ADDRESS (SOSA) 2022-2023
July 14, 2023

TECHNICAL WORKING COMMITTEE

DESIGNATION	NAME	FUNCTION
Program Director	Emmanuel B. Cerda	Supervises the planning and implementation of the program
Program Manager	Princess Glorie R. Sanchez Doris D. Herbosa	Oversees the entire program, coordinates all efforts, and focuses on actual activity to ensure that the program is implemented and planned
Program Coordinators	Maria Corazon J. Baltazar Diana Jean D. Lozada Rose Kareen T. Rayel Vilma R. Dorol	Ensure that the program for the day is implemented as planned; manage the activities for the day.
Resource Person	Emmanuel B. Cerda Maria Eda C. Lapidez Leila F. Javier Doris D. Herbosa	Deliver the School's Accomplishments
Stage Decoration/ Physical Facilities	Grade Five Teachers	Prepare the stage and physical facilities
Invitation	Grade Two Teachers	Prepare and facilitates the distribution of invitations
Hall and Sound Preparation/ICT	Arturo P. Galang Kim Alden O. Aidalla Utility Workers	Prepare and assure a functional sound system and adequate seats.
Welfare and Orderliness	Beverly R. Cabato Edelene T. Escalante	Ensure that the provisions for health, wellness, and security are in place.
Monitoring and Evaluation	Marieta C. Tayo	Responsible for designing and implementing the M&E of the activity.
Documenters	Kinder Teachers	Take note of the important details, prepare documentation and accomplishment report
Secretariats	Grade One and Three Teachers	Prepare attendance and certificates.
Program Facilitators	Leonida N. Abaño Michelle T. Peña	Facilitates the opening and closing program.





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Enclosure 2

4th QUARTER STATE OF THE SCHOOL ADDRESS (SOSA) 2022-2023
July 14, 2023
9:00 A.M

PROGRAM

Time	No. of Minutes	Activities/Topics	Person In-charge
9:00-9:15	15	Registration	Grade One
9:15-9:30	15	Opening Program	Leonida N. Abaño Michelle T. Peña
9:30-10:00	30	School Achievements and Performance in Access, Quality, Equity, and Well-being National Learning Camp (NLC)	Emmanuel B. Cerda Maria Eda C. Lapidez Leila F. Javier Doris D. Herbosa
10:00-10:05	5	M&E	Marieta C. Tayo
10:05 - 10:10	5	Closing Program	Leonida N. Abaño Michelle T. Peña

